

**WPCA Executive Committee  
Meeting Minutes  
January 5, 2021  
7:30PM**

**Committee Members Present (by videoconference arrangement):**

Carolyn Abbey  
Peter Brusoe  
John Goodman  
Warren Gorlick  
Barbara Ioanes  
Katie MacFarlane  
Melissa Maxman  
Courtney Tolbert  
Stephanie Zobay

1. Consent items:
  - a. Acceptance of agenda – The agenda was accepted.
  - b. Treasurer's Report – The Board accepted the Treasurer reports from October, November and December.
  - c. Minutes – The October minutes were approved.
2. Old business
  - a. Comp Plan (John (if any) – John provided an update. Nothing is likely to happen in the next couple of weeks, but the Chairman will offer a marked-up version for Council consideration..
  - b. Website (Katie) – Katie reported that she is going through comments received on the website mockup. Katie will arrange for training for WPCA Board members. Katie, John and Warren will take training on how to use the website. Katie also reported that the website developer is requesting payment of the balance owed to him of \$2,750 even though the website has not been finalized or tested. It was agreed that the Treasurer will not pay the vendor until the website is complete.
  - c. Update on Restaurants (Peter/Jennifer) – Peter encouraged the community to “shop local” by patronizing WP restaurants. Members reported on their generally positive experience with ordering take-out from various restaurants. Various restaurants are offering local discounts and it was agreed that Peter will work with other Board members to compile the information about discounts and other offerings and John will circulate this information in the WPCA weekly newsletter.
  - d. Zoo Updates (Carolyn) – Carolyn reported that the finances of the Zoo are poor due to the fact that the Zoo remains closed during the pandemic.
  - e. Connecticut Avenue Study (Warren or John) – Warren reported that a more tailored list of proposals has now been put together by District officials, one involving a protected bike lane and removal of the reversible rush hour lanes, and another that would just involve the elimination of the reversible lanes. A third options is to do nothing and leave the Avenue as is. A future public meeting is anticipated in March, with a final decision later in the year. John noted that DDOT has not yet published a traffic study of the impact of the proposed changes, which makes it difficult for the public to assess which option is most desirable.
  - f. 2735 Connecticut Avenue Updates (John) – John reported that the building is back on the market for sale.

3. New business
  - a. Holiday Lights Contest update (Peter) – Peter reported that the WPCA storefront won the Most Community Spirit award in the Holiday Lights Contest! Thanks to Melissa for contributing a menorah to the event, as well as other contributions to the event. The members thanked Peter and Barbara for organizing the WPCA display.
  - b. Shred Day (Peter) – It was agreed that a tentative date for the event would be June 26, subject to the reconsideration closer to the event. Stephanie will request use of the parking lot from Maret. Consideration was given to what procedures should be utilized to ensure the safe and lawful disposal of medications accepted during the event.
  - c. Book of the month/Recipe of the Month (Peter) – Peter would like the new website to highlight books and recipes of interest to the local community. Other members supported the idea.
  - d. Adopting a budget (Stephanie) – Stephanie presented a draft budget. Various revisions were agreed to. Stephanie will submit an amended budget for approval at the next Board meeting.
  - e. Appointing an audit committee (Courtney) – Peter and Barbara will review the WPCA books.
  - f. Metro Concerns (Warren) – Warren reported on recent federal subsidies that benefited WMATA. It was agreed that the WPCA should monitor developments, and possibly comment later in the year based on any proposals that are submitted to address the WMATA budget deficit.
  - g. The Gourmand Grill license (Peter) – Peter reported on the pending application for late night outdoor alcohol sales. It was agreed that John would request comments one way or the other on the application in his next newsletter to members.
4. Updates from Mayor’s office, Council, ANC – Deferred.
5. Statement from the president (Courtney) – Courtney gave a statement indicating her desire to continue to work with the WPCA and the community in 2021, after a productive 2020.
6. Good of the order – Stephanie is looking at making Cathedral Avenue a “safe street” of 15 mph in front of the Maret school.
7. Adjourn – The meeting adjourned at 9:09pm. The next WPCA Board meeting will be on February 2.

Woodley Park Community Association  
Treasurer Report For the Period of October 1, 2020 - October 31, 2020

<b>Account</b>	<b>Balance as of 10/31/2020</b>	<b>Balance as of 10/01/2020</b>	<b>Net Change</b>	<b>Major Notes</b>
Bank of America Checking - 2797 (Main)	2,886.53	2,811.53	75.00	
Bank of America Savings - 8372	27,991.10	27,990.63	0.47	
PayPal	3,027.60	2,824.78	202.82	
<b>Total Balances</b>	<b>33,905.23</b>	<b>33,626.94</b>	<b>278.29</b>	
<b>Account Debits:</b>				
	<b><u>Date Cleared</u></b>	<b><u>Amount</u></b>	<b><u>Acct</u></b>	<b><u>Check #</u></b>
Paypal Fees	31-Oct	\$8.29	Paypal	
Zoom	19-Oct	\$15.89	Paypal	
Award Crafters, Inc.	23-Oct	\$375.00	*2729	1305
Total Debits		\$399.18		
<b>Account Credits:</b>				
	<b><u>Date Cleared</u></b>	<b><u>Amount</u></b>	<b><u>Acct</u></b>	
Membership donations (Checking)		\$450.00	*2797	
Membership donations (PayPal)		\$227.00	PayPal	
Interest (Saving)		\$0.47	*8372	
Call Box Revenue		\$0.00		
Square Deposits		\$0.00	*2797	
Total Credits		\$677.47		
Net Revenue		\$278.29		
Donations + Interest		\$677.47		
Donations + Interest received 2020 YTD		\$3,512.44		
Total received 2019 YTD		\$4,182.89		
Total received 2018 YTD		\$5,670.02		
Change vs 2019		-16%		
Change vs 2018		-38%		

Woodley Park Community Association					
Treasurer Report For the Period of November 1, 2020 - November 30, 2020					
Account	Balance as of 11/30/2020	Balance as of 11/01/2020	Net Change	Major Notes	
Bank of America Checking - 2797 (Main)	2,493.45	2,886.53	(393.08)		
Bank of America Savings - 8372	27,991.56	27,991.10	0.46		
PayPal	3,530.82	3,027.60	503.22		
<b>Total Balances</b>	<b>34,015.83</b>	<b>33,905.23</b>	110.60		
<u>Account Debits:</u>	<u>Date Cleared</u>	<u>Amount</u>	<u>Acct</u>	<u>Check #</u>	<u>Purpose</u>
Paypal Fees	30-Nov	\$16.89	Paypal		
Zoom	19-Nov	\$15.89	Paypal		
Award Crafters, Inc	23-Nov	393.08	*2797	1306	
Total Debits		\$425.86			
<u>Account Credits:</u>	<u>Date Cleared</u>	<u>Amount</u>	<u>Acct</u>		
Membership donations (Checking)		\$0.00	*2797		
Membership donations (PayPal)	30-Nov	\$536.00	PayPal		
Interest (Saving)	30-Nov	\$0.46	*8372		
Call Box Revenue		\$0.00			
Square Deposits		\$0.00	*2797		
Total Credits		\$536.46			
Net Revenue		\$110.60			
Donations + Interest		\$536.46			
Donations + Interest received 2020 YTD		\$4,048.90			
Total received 2019 YTD		\$4,630.81			
Total received 2018 YTD		\$6,060.42			
Change vs 2019		-13%			
Change vs 2018		-33%			

Woodley Park Community Association  
 Treasurer Report For the Period of December 1, 2020 - December 31, 2020

<b>Account</b>	<b>Balance as of 12/30/2020</b>	<b>Balance as of 12/01/2020</b>	<b>Net Change</b>	<b>Major Notes</b>
Bank of America Checking - 2797 (Main)	2,895.38	2,493.45	401.93	
Bank of America Savings - 8372	27,992.03	27,991.56	0.47	
PayPal	3,754.36	3,530.82	223.54	
<b>Total Balances</b>	<b>34,641.77</b>	<b>34,015.83</b>	<b>625.94</b>	

<b><u>Account Debits:</u></b>	<b><u>Date Cleared</u></b>	<b><u>Amount</u></b>	<b><u>Acct</u></b>	<b><u>Check #</u></b>	<b><u>Purpose</u></b>
Paypal Fees	30-Dec	\$11.57	Paypal		
Zoom	19-Dec	\$15.89	Paypal		
Wayne Fisher HomeWorks	3-Dec	173.07	*2797	1307	Installation of Marilyn Restoration Plaque
Peter Brusoe	6-Dec	\$125.00	PayPal		WP Business Holiday Decorations
Total Debits		\$325.53			
<b><u>Account Credits:</u></b>	<b><u>Date Cleared</u></b>	<b><u>Amount</u></b>	<b><u>Acct</u></b>		
Membership donations (Checking)	31-Dec	\$575.00	*2797		
Membership donations (PayPal)	31-Dec	\$376.00	PayPal		
Interest (Saving)	31-Dec	\$0.47	*8372		
Call Box Revenue		\$0.00			
Square Deposits		\$0.00	*2797		
Total Credits		\$951.47			
Net Revenue		\$625.94			
Donations + Interest		\$951.47			
Donations + Interest received 2020 YTD		\$5,010.46			
Total received 2019 YTD		\$4,630.81			
Total received 2018 YTD		\$6,060.42			
Change vs 2019		8%			
Change vs 2018		-17%			