

**Woodley Park Community Association Executive Committee Meeting**  
**May 11, 2016**  
**7:30 PM**

**Present:**

Peter Brusoe  
Barbara Ioanes  
Bill Kummings  
Bill Menczer  
Jessica Wasserman  
John Goodman  
Sarah Taber  
Stephanie Zobay  
Warren Gorlick

Meeting began at 7:32 pm.

1) Approval of Agenda – The agenda was accepted.

2) Minutes Update – Minutes of the April 26 meeting were approved.

3) Treasurer Report – Deferred.

4) Old Business

i. Library update - Roger White provided an update. It now appears likely that the DC Council will fund the full basement as originally proposed, though final Council action is still pending and not guaranteed. Roger expressed gratitude to CM Cheh for restoring fully the library funding. In addition, Roger will circulate a draft letter regarding meeting room space.

ii Update on Callboxes – Barbara reported that the refurbishing will start as soon as the rain lets up. Barbara reported that there is still a shortfall of approximately \$2,595. Jessica volunteered to solicit additional funds to help cover the shortfall, in consultation with Judy Waxman and other members of her Committee to ensure that donation requests of area businesses are made in an appropriate manner.

iii. Recap of Shred Day – Stephanie said that that the shredding day went very well. Others agreed. The turnout was good. Peter suggested the possibility of another such event in the fall, but perhaps just hazardous waste, rather than having a shredder.

iv. Update on picnic – The picnic will be on June 4, from 4:30 – 7:30 pm. John will continue to solicit volunteers by way of his periodic newsletter to the membership.

v. Historic District Meeting – Peter noted that there will be a general meeting at 7pm at Stanford on Wednesday, May 18. However, no vote will be taken, and the purpose of the general meeting will be to obtain the views of the membership, which will then be taken account by the Historic Preservation Committee. At this point, the draft historic guidelines will not be shared with the

full ANC, but just the ANC Commissioners from Woodley Park.

vi. Update on Bar Civita – Peter provided an update. It appears that the noise issue may have been resolved.

vii. Update on Acorn – Peter provided an update and requested additional articles to be submitted within the next few days. Publication is anticipated by the end of May.

viii. JBG Update – John provided an update. The JBG PUD application was not submitted by the anticipated date of May 1. It is now unclear when the filing date will be. In light of the delay, a motion was made and approved, with one objection (Barbara), in lieu of holding another general meeting in the near future to discuss the JBG development, to instead hold a more limited general meeting just to take care of minor WPCA business during the June 4 picnic, including elections to fill existing Executive Committee slots that are now being held by Nygel, John and Jessica through temporary appointments.

ix. Armen Bequest Update – Deferred

x. How do we share information to the board and confidentiality of board information? – Peter said he would try to do a better job of disseminating relevant information to the Board. Roger requested that there be earlier and more enhanced notice of information regarding restaurant applications. With respect to confidentiality, Peter requested that information about the JBG matter received in their capacity as a Board member not be shared outside the Board.

5) New business

i. Gas Replacement project – Warren shared a draft letter to CM Cheh regarding the fact that the gas replacement project has taken over 3 months. A copy will be sent to Mayor Bowser and Washington Gas.

ii. Election Committee – Stephanie, Bill Kummings, and Roger will serve on the election committee. At this time, at large members Nygel, Jessica, and Sarah’s positions expire this fall. All the officer’s terms also expire then.

iii. Aiden Elementary – Barbara reported that she spoke with outgoing Aiden Director Kathy Minardi and reminded her of our three party agreement with the ANC. No action will be taken at this time

iv. Bylaw change. Peter presented the following proposed change to Bylaw Article Section VI subsection D to modify to read:

*“D. No member may serve as President or Vice-President for more than ~~three~~ four consecutive terms or combine service in the two offices for more than four consecutive terms. No member may serve as an at large member of the Executive Committee for more than six consecutive ~~years~~. No member of the Executive Committee may concurrently serve as an ANC Commissioner.”*

Action on this issue was deferred so that the Board can consider the issue further. The change

would allow the VP to serve for up to 4 years and then serve as President for another four years. It would also end term limits for at large members of the Committee.

iii. 50th Anniversary Committee – Peter noted the possibility of a dessert reception in the Fall.

6) Updates from City Council/Mayor's Office/Public/ANC – Lee Brian Reba noted that with respect to the Nando's application, there should be a greater sensitivity to the way that presenters are introduced, in order to avoid perceived favoritism. (Peter also noted that the Nando's application is moving forward.) A special exception for a rear deck in the historic district is also moving forward.

Meeting was adjourned at 9:10 pm.

Woodley Park Community Association  
Treasurer Report For the Period of April 1 to April 30  
Submitted for Consideration on 05/11/2016

Account	Balances as of 04/30/2016	Balances as of 03/31/2016	Net Change	Major Notes
Bank of America Checking - 2797	24,805	21,165	3,640	Two deposits for \$345 and \$395; a \$3.5K transfer from Paypal to the Main Checking Account; \$600 in checks written
Bank of America Savings - 8372	7,123	6,757	365	\$365 Deposited
Bank of America CD - 3296	14,052	14,052	-	No change
PayPal	446	3,469	(3,023)	\$550 donated less \$17 in transaction fees; \$56 paid to GoDaddy for hosting; \$3,500 transferred to the main checking account
<b>Total Balances</b>	<b>46,426</b>	<b>45,443</b>	<b>982</b>	

Notes on Deposits

\$345 - 4 membership donations ranging from \$5 to \$50; \$250 donation from Woodland Normanstone for Shred Day

\$395 - 11 membership donations ranging from \$15 to \$100

\$365 - 3 membership donations ranging from \$25 to \$50; \$250 Montessori Donation to CB

\$550 Paypal - 15 membership donations ranging from \$10 to \$100

Checks Written To:

	<u>Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Purpose</u>
Nancy MacGill	22-Apr	\$500.00	1228	Callbox - 2nd half of payment due
Christine Mamone	14-Apr	\$20.00	1227	Meeting support
Holly Wilkinson	14-Apr	\$20.00	1225	Meeting support
Kaylin Harrington	14-Apr	\$20.00	1224	Meeting support
Brittany Romagnoli	13-Apr	\$20.00	1226	Meeting support
Shelby Belak	1-Apr	\$20.00	1220	Meeting support

Call Box Financial Snapshot

Total Received	11,515	
Total Received but not deposited	-	
Total Pledged	250	Morais Family
Total Spent	7,225	
Total Obligated	6,225	
Proposed Scope Increase	1,160	Cost of longer lasting plaques
<b>Gap/Amount to be funded by WPCA General Funds</b>	<b>(2,845)</b>	To be capped per March 10th meeting at \$3K

**Woodley Park Community Association**

**Budget Vs. Actuals - FY 2016**

As of April 30, 2016

	Jan-16	Feb-16	Mar-16	Apr-16	Total	FY 2016	FY 2016	FY 2016
	Actuals	Actuals	Actuals	Actuals	Actual	Approved Budget	Budget Remaining	Projections
<b>Revenue</b>								
Sales	-	-	-	-	-	-	-	-
Interest income	1	1	1	-	3	10	7	10
Partner Contributions	-	-	-	250	250	240	(10)	250
Major Gifts/Bequests	-	-	-	-	-	-	-	-
Restricted Contributions	-	3,500	2,125	250	5,875	5,625	(250)	5,875
Membership Fees/Donations	25	1,200	395	1,155	2,775	6,000	3,225	6,000
<b>Total Revenue</b>	<b>26</b>	<b>4,701</b>	<b>2,521</b>	<b>1,655</b>	<b>8,903</b>	<b>11,875</b>	<b>2,972</b>	<b>12,135</b>
<b>Expenses</b>								
Acorn	-	-	-	-	-	3,216	3,216	3,216
Summer Picnic	-	-	-	-	-	2,000	2,000	2,000
Call Box	-	-	-	500	500	7,805	7,305	7,805
Holiday Party	-	-	-	-	-	200	200	200
Wild Apricot	-	-	-	-	-	420	420	420
Spring clean-up day	-	-	-	-	-	1,000	1,000	1,000
Copies	-	-	-	-	-	200	200	200
Other Events	-	-	-	-	-	-	-	-
Paypal Fees	1	29	9	17	56	70	14	150
Membership (postage, possible software)	-	-	-	-	-	25	25	25
Mailbox (keys, other)	-	-	-	-	-	-	-	-
Membership dues, DC registration	-	-	-	-	-	200	200	200
Insurance (D&O, Liability, Fidelity, E&O)	-	-	-	-	-	2,500	2,500	2,500
Miscellaneous contributions and gifts	-	-	-	-	-	400	400	400
Donations to other organizations	-	-	-	-	-	-	-	-
Internet hosting expenses	-	-	-	56	56	7	(49)	56
Contingency Costs/Miscellaneous	-	-	60	100	160	100	(60)	200
Reporting Discrepancy	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>1</b>	<b>29</b>	<b>69</b>	<b>673</b>	<b>772</b>	<b>18,143</b>	<b>17,371</b>	<b>18,372</b>
<b>Operating Income (Loss)</b>	<b>25</b>	<b>4,672</b>	<b>2,452</b>	<b>982</b>	<b>8,131</b>	<b>(6,268)</b>		<b>(6,237)</b>
<b>Beginning Fund Balance</b>	38,295	38,320	42,992	45,444	38,295	38,295		38,295
<b>Ending Fund Balance</b>	38,320	42,992	45,444	46,426	46,426	32,027		32,058