

**Woodley Park Community Association Executive Committee Meeting
October 5, 2016**

Present:

Peter Brusoe
John Goodman
Warren Gorlick
Barbara Ioanes
Bill Kummings
Gasper Magallanes
Melissa Maxman
Bill Menczer
Jessica Wasserman

Meeting began at 7:02 pm.

1. Approval of Agenda – The agenda was accepted.
2. Minutes Update – Minutes of the September 7, 2106 meeting were approved.
3. Report from Treasurer – The Treasurer’s report was accepted.
4. Call Box – Barbara reported good progress has been made in the past week, and that the contractor will return this Friday to finish the project, which includes installing the plaques, repairing some boxes, and some painting where repairs will be made. The boxes were painted earlier this summer. Peter noted however that the original timeline has not been met. No further moneys will be paid to the contractor until the work is completed.
5. Stop signs – Peter reported that there has been a good outcome and the stop signs on Cathedral Avenue have been completed. Barbara amended Peter’s report and stated only one set of stop signs are now operational, at Woodley Road, and that she hopes that other stop signs will also soon be operational.
6. Cleveland Park Joint Meeting update – Peter reported the meeting was not as successful as desired, as there were some communication issues and some questions that the WPCA had submitted in advance were not asked.
7. Historic district update – Barbara reported that no significant comments were received with respect to the document that was circulated in September to the membership and others in the community that live in the historic district. It will be voted on at the October 26 membership meeting.

8. Membership committee update – A membership committee report is being prepared, and will likely be circulated in the near future to the Board. Glenn Marcus is taking the lead on this.
9. JBG update – Jeff Myers reported that one part of the original proposal for the JBG development has been withdrawn (the PUD to replace the hotel). In addition, a new proposal will be forthcoming for the "north lawn building, which will be a small than the one originally proposed. A discussion ensued about whether to send a letter opposing the JBG development should be sent immediately, or when the new proposal has been submitted. It was determined to send the letter immediately, and not wait until a new JBG proposal is submitted.
10. Nominating Committee report – Jessica Wasserman, chair of the Committee, reported that she had submitted a report to Peter Brusoe.
11. Comprehensive Plan – John reported on the plan to revise the Comprehensive Plan that governs land use planning in the District. Zoning regulations and other regulations must be consistent with the Comprehensive Plan. John noted that JBG has already confirmed that it will seek revisions to the Comprehensive Plan to permit commercial development on the Calvert Street side of the property, and will most likely seek other changes to the Comprehensive Plan as well. Peter asked John, in his capacity as Chair of the Planning and Zoning Committee, to continue to monitor proposals to revise the Comprehensive Plan in the coming months.
12. Fall meeting
 - a. Mayor's visit – Peter reported that the Mayor's office will attend the fall meeting.
 - b. Agenda for Fall meeting – the proposed agenda for the Fall membership meeting was approved, including the following.
 - i. Mayor's presentation – the specific time of the Mayor's presentation will be confirmed closer to the meeting
 - ii. Approval of minutes – Will occur at meeting.
 - iii. Treasurer's report – Report will be accepted at the meeting.
 - iv. Callbox update – Barbara will report at the meeting
 - v. Vote of the historic District – A vote will be taken.
 - vi. JBG update – An update on the proposed development will occur.
 - vii. Elections – Elections for WPCA Board positions and Officers will take place
13. Streamlining document approvals – Peter discussed procedures for approval of Board actions, including how the Board should approve letters that it sends to government officials and others. The possibility of electronic voting was also discussed in this context, but the current bylaws greatly restrict the possibility of such electronic voting where the Board is being asked to undertake policy decisions. However, such voting

might be used for Board actions of a non-decisional nature such as editing a letter that had already been approved by the Board in principle.

14. Discussion of past year – Barbara noted that this will be the last meeting of the current Board. Barbara expressed appreciation to Peter and Bill for their respective terms as President of the WPCA.

15. The meeting adjourned at 8:35pm.

Woodley Park Community Association
 Treasurer Report For the Period of September 1 through September 30
 Submitted for Consideration on October 3, 2016

Account	Balances as of 09/30/2016	Balances as of 08/31/2016	Net Change	Major Notes
Bank of America Checking - 2797	10,585	13,755	(3,170)	\$3K transfer to JBG Committee Account; \$100 deposit for JBG Committee; \$270 in checks
Bank of America Savings - 8372	17,899	17,899	0	minor interest earned
Bank of America Checking - 4102	3,549	-	3,549	\$3K transfer from main account to seed the JBG account; \$549 in donations
Bank of America CD - 3296	14,054	14,054	0	minor interest
PayPal	43	-	43	\$45 donated less ~\$2 in processing fees
Total Balances	46,131	45,708	423	

Checks Written To:

<u>Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Purpose</u>
CPCA	19-Sep \$150.00	1242	Firehouse anniversary sponsorship
Barbara Ioanes	12-Sep \$120.00	1245	flyer distribution

Call Box Financial Snapshot

Total Received	12,015	
Total Received but not deposited	-	
Total Pledged	250	Morais Family
Total Spent	7,225	
Total Obligated	6,225	
Additionally Obligated	1,160	Cost of longer lasting plaques
Gap/Amount to be funded by WPCA General Funds	(2,345)	To be capped per March 10th meeting at \$3,500 (incorrectly listed at \$3K on prior reports)

JBG Response Financial Snapshot

Total Received	649	\$100 deposited to main account; \$549 to JBG committee account
Total Received but not deposited	-	
Total Pledged	-	
Total Spent	-	
Total Obligated	1,000	Print materials; potential website
Additionally Obligated	-	
Gap/Amount to be funded by WPCA General Funds	(351)	

Woodley Park Community Association
 Budget Vs. Actuals - FY 2016
 As of September 30, 2016

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Total	FY 2016 Approved Budget	FY 2016 Budget Remaining	FY 2016 Current Forecast	FY 2016 Forecast Remaining
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actual				
Revenue														
Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest income	1	1	1	-	-	1	1	1	1	7	10	3	8	1
Partner Contributions	-	-	-	250	-	-	-	-	-	250	240	(10)	250	-
Major Gifts/Bequests	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Restricted Contributions (Call Box)	-	3,500	2,125	250	500	-	-	-	-	6,375	5,625	(750)	6,625	250
Restricted Contributions (JBG Response)	-	-	-	-	-	-	-	-	649	649	-	(649)	649	-
Membership Donations	25	1,200	395	1,155	155	735	595	397	45	4,702	6,000	1,298	6,000	1,298
Total Revenue	26	4,701	2,521	1,655	655	736	596	398	695	11,983	11,875	(108)	13,532	1,549
Expenses														
Acorn	-	-	-	-	-	-	-	-	-	-	3,216	3,216	1,608	1,608
Summer Picnic	-	-	-	-	-	1,375	-	-	-	1,375	2,000	625	1,415	40
Call Box	-	-	-	500	-	-	-	-	-	500	7,805	7,305	7,805	7,305
Holiday Party	-	-	-	-	-	-	-	-	-	-	200	200	200	200
Wild Apricot	-	-	-	-	-	-	-	-	-	-	420	420	420	420
Spring clean-up day	-	-	-	-	387	600	-	-	-	987	1,000	13	987	-
Copies	-	-	-	-	416	-	-	-	-	416	200	(216)	416	-
Other Events	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Paypal Fees	1	29	9	17	5	11	10	6	2	89	70	(19)	150	61
Membership (postage)	-	-	-	-	-	-	-	-	-	-	25	25	25	25
Flyer Distribution	-	-	-	-	-	-	-	-	120	120	-	(120)	120	-
Mailbox (keys, other)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Membership dues, DC registration	-	-	-	-	-	-	-	-	-	-	200	200	200	200
Insurance (D&O, Liability, Fidelity, E&O)	-	-	-	-	-	-	-	-	-	-	2,500	2,500	2,500	2,500
Miscellaneous contributions and gifts	-	-	-	-	-	44	-	-	-	44	400	356	400	356
Donations to other organizations	-	-	-	-	-	-	250	-	150	400	-	(400)	400	-
Internet hosting expenses	-	-	-	56	-	-	-	-	-	56	7	(49)	56	-
Contingency Costs/Miscellaneous	-	-	60	100	-	-	-	-	-	160	100	(60)	200	40
JBG Response	-	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000
Reporting Discrepancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	1	29	69	673	808	2,030	260	6	272	4,147	18,143	13,996	17,901	13,755
Operating Income (Loss)	25	4,672	2,452	982	(153)	(1,294)	336	392	424	7,836	(6,268)		(4,369)	
Beginning Fund Balance	38,295	38,320	42,992	45,444	46,426	46,273	44,980	45,316	45,708	38,295	38,295		38,295	
Ending Fund Balance	38,320	42,992	45,444	46,426	46,273	44,980	45,316	45,708	46,131	46,131	32,027		33,926	