

Minutes of the Meeting of the Executive Committee  
of the Woodley Park Community Association  
August 17, 2016

Present:

Peter Brusoe  
John Goodman  
Barbara Ioanes  
Bill Kummings  
Gasper Magallanes  
Melissa Maxman  
Sarah Taber  
Jessica Wasserman  
Stephanie Zobay

The meeting was gaveled to order at 7:30PM.

The Board reviewed and approved the agenda.

Peter Brusoe shared that there was a request from the Cleveland Park Citizens Association that the WPCA co-sponsor the centenary of the firehouse at \$150.00.

Brusoe also shared that the date for the second district celebration is September 27, 2016. This was previously approved by the board but now a date had been secured.

Brusoe shared that for an Acorn to go out ahead of our meeting we need to have articles in no later than 9/16. The Board discussed different articles they want to have. This included:

The upcoming Fall meeting with a focus on JBG  
Profiles of all those running for the executive committee  
An article about the call boxes.  
An article about the police appreciation dinner  
An update from the membership Committee  
An update from the bylaw committee  
An update from the JBG committee  
Library update  
Need for an membership director  
Beach drive closures

The Board discussed volunteering to write different articles.

John Goodman and Jeff Myers gave a report on the OP meeting. The Office of Planning listened to the concerns of the Association as it related to setdown. The Board also

discussed their desire for a small area plan as the best way to accommodate this part of Washington, DC.

Jeff Myers gave an overview of the work of the JBG Committee. The Board prepared two documents for review. One was a position statement the other was a plan of work for the committee.

The Board reviewed the position statement. A couple of questions occurred around estimates of the number of people living in the new development, and the scope of the project. It was discussed and approved that the WPCA document should make reference to the ANC Report and using its projection on the number of new neighbors. The Board also discussed the use of amenities to the community to clearly identify what was required versus what was actually an amenity. Another person pointed out that "Beach Drive" was misspelled. The Board approved the document unanimously.

The Board then reviewed the plan of work. It approved the plan of the work.

The Board also approved up to \$1,000 for photocopies for the JBG Committee.

The Board discussed fundraising. It was agreed that a segregated fund would be set up within the treasury. The chair of the JBG Committee, President and treasurer would be signatories on the account. The Board also discussed if there is money left after the JBG issue that donors would be able to request a refund based on their percentage of total donations. It was stressed that we needed to have clear and accurate records of who gave what and how much.

The Board discussed the possibility of having a website to collect donations and inform the public. The Board approved the idea. There was a robust discussion if an RFP should be put together for the website. Jessica Wasserman shared that she already had vendor in mind who could do the entire project for \$500. Peter Brusoe asked about specifics and if there was a draft contract. The Board debated this for a while and it was decided that Jessica would provide a copy of the contract within 24 hours and if there were issues then the Board would hold off. The Board approved this plan by a majority.

The Board then heard from Commissioner Lee Brian Reba on several community concerns.

The Board shared some great news that Barbara Ioanes is now a grandmother.

The Board also heard from Sarah Taber that this would be her final meeting as she was moving out of the neighborhood.

The meeting adjourned at 9PM.

Woodley Park Community Association  
 Treasurer Report For the Period of July 1 through July 31  
 Submitted for Consideration on August 16, 2016

<b>Account</b>	<b>Balances as of 07/31/2016</b>	<b>Balances as of 06/30/2016</b>	<b>Net Change</b>	<b>Major Notes</b>
Bank of America Checking - 2797	13,238	13,080	158	\$250 check cashed; \$408.06 transferred from Paypal
Bank of America Savings - 8372	17,663	17,463	200	\$200 deposited (8 total donations); \$0.30 interested earned
Bank of America CD - 3296	14,053	14,053	0	
PayPal	361	384	(23)	\$395 donated less \$9.89 in fees; \$408.06 transferred to main checking account
<b>Total Balances</b>	<b>45,316</b>	<b>44,980</b>	<b>336</b>	

<u>Checks Written To:</u>	<u>Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Purpose</u>
St. Thomas Apostle	11-Jul	\$250.00	1234	donation

Call Box Financial Snapshot

Total Received	12,015	
Total Received but not deposited	-	
Total Pledged	250	Morais Family
Total Spent	7,225	
Total Obligated	6,225	
Additionally Obligated	1,160	Cost of longer lasting plaques
<b>Gap/Amount to be funded by WPCA General Funds</b>	<b>(2,345)</b>	To be capped per March 10th meeting at \$3,500 (incorrectly listed at \$3K on prior reports)

**Woodley Park Community Association**  
**Budget Vs. Actuals - FY 2016**  
As of July 31, 2016

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Total	FY 2016 Approved Budget	FY 2016 Budget Remaining	FY 2016 Current Forecast	FY 2016 Forecast Remaining
	Actuals	Actuals	Actuals	Actuals				Actual				
<b>Revenue</b>												
Sales	-	-	-	-	-	-	-	-	-	-	-	-
Interest income	1	1	1	-	-	1	1	5	10	5	8	3
Partner Contributions	-	-	-	250	-	-	-	250	240	(10)	250	-
Major Gifts/Bequests	-	-	-	-	-	-	-	-	-	-	-	-
Restricted Contributions	-	3,500	2,125	250	500	-	-	6,375	5,625	(750)	6,625	250
Membership Donations	25	1,200	395	1,155	155	735	595	4,260	6,000	1,740	6,000	1,740
<b>Total Revenue</b>	<b>26</b>	<b>4,701</b>	<b>2,521</b>	<b>1,655</b>	<b>655</b>	<b>736</b>	<b>596</b>	<b>10,890</b>	<b>11,875</b>	<b>985</b>	<b>12,883</b>	<b>1,993</b>
<b>Expenses</b>												
Acorn	-	-	-	-	-	-	-	-	3,216	3,216	1,608	1,608
Summer Picnic	-	-	-	-	-	1,375	-	1,375	2,000	625	1,415	40
Call Box	-	-	-	500	-	-	-	500	7,805	7,305	7,805	7,305
Holiday Party	-	-	-	-	-	-	-	-	200	200	200	200
Wild Apricot	-	-	-	-	-	-	-	-	420	420	420	420
Spring clean-up day	-	-	-	-	387	600	-	987	1,000	13	987	-
Copies	-	-	-	-	416	-	-	416	200	(216)	416	-
Other Events	-	-	-	-	-	-	-	-	-	-	-	-
Paypal Fees	1	29	9	17	5	11	10	82	70	(12)	150	68
Membership (postage, possible software)	-	-	-	-	-	-	-	-	25	25	25	25
Mailbox (keys, other)	-	-	-	-	-	-	-	-	-	-	-	-
Memberhip dues, DC registration	-	-	-	-	-	-	-	-	200	200	200	200
Insurance (D&O, Liability, Fidelity, E&O)	-	-	-	-	-	-	-	-	2,500	2,500	2,500	2,500
Miscellaneous contributions and gifts	-	-	-	-	-	44	-	44	400	356	400	356
Donations to other organizations	-	-	-	-	-	-	250	250	-	(250)	250	-
Internet hosting expenses	-	-	-	56	-	-	-	56	7	(49)	56	-
Contingency Costs/Miscellaneous	-	-	60	100	-	-	-	160	100	(60)	200	40
Reporting Discrepancy	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>1</b>	<b>29</b>	<b>69</b>	<b>673</b>	<b>808</b>	<b>2,030</b>	<b>260</b>	<b>3,869</b>	<b>18,143</b>	<b>14,274</b>	<b>16,631</b>	<b>12,762</b>
<b>Operating Income (Loss)</b>	<b>25</b>	<b>4,672</b>	<b>2,452</b>	<b>982</b>	<b>(153)</b>	<b>(1,294)</b>	<b>336</b>	<b>7,021</b>	<b>(6,268)</b>		<b>(3,748)</b>	
<b>Beginning Fund Balance</b>	38,295	38,320	42,992	45,444	46,426	46,273	44,980	38,295	38,295		38,295	
<b>Ending Fund Balance</b>	38,320	42,992	45,444	46,426	46,273	44,980	45,316	45,316	32,027		34,547	