

**Woodley Park Community Association Executive Committee Meeting
July 13, 2016**

Present:

Peter Brusoe
Warren Gorlick
Barbara Ioanes
Bill Kummings
Gasper Martinez
Melissa Maxman
Bill Menczer
John Goodman
Sarah Taber
Jessica Wasserman
Stephanie Zobay

Meeting began at 7:30 pm.

- 1) Approval of Agenda – The agenda was accepted.
- 2) Minutes Update – Minutes of the May 11, 2106 meeting were approved.
- 3) Report from Treasurer – The Treasurer’s report was accepted.
- 4) Report on Membership – deferred.
- 5) Old business:
 - a) Call Box Update – Barbara gave an update. There is a small delay in the schedule, due to some delays involving the contractor, Gelberg Signs, as well as some personal issues involving the call box committee. All boxes have been painted with their base coat.
 - b) Gas Line Update – Warren reported that the project is now proceeding apace with only repaving of the street remaining.
 - c) 29th Street Sidewalk update – Peter reported that the 29th Street sidewalk is now in the process of being fixed, after a long period of disrepair.
 - d) Library Liaison Search Update – Peter reported that the search for a library liaison is still underway. Warren reported that at a recent community meeting, some concerns about the interior diagrams were raised, but overall, most of the attendees were generally favorable about the overall proposed design. Bill reported that the schedule for closure of the branch library and the possible opening of an interim

library may be delayed into the fall of 2016. The interim library space will likely be at UDC in Van Ness.

e) Armen Bequest – Peter reported on various proposals that had been considered by the Bequest Committee. The idea of a scholarship was taken off the list. Something of a durable nature was preferred by most – this includes proposals for Woodley Park welcome signs and benches, as well as Woodley Park historical research. The proposals will be put on the agenda for a fall 2016 membership meeting. Before the membership meeting, further research on the costs of signs will be undertaken by Jessica, and Peter will review the costs of benches. In addition, Gasper will research the costs of Woodley Park history booklets.

f) Update on Woodley Park historic preservation guidelines – Barbara reported on the draft revisions to the historic preservation guidelines, which are not yet ready. The Committee will endeavor to circulate a proposal to the Board no later than August 24, which will be reviewed by the Board at its September 7 meeting, at which time the Board will have an opportunity to amend the draft guidelines. If accepted by the Board, the proposal will then be circulated to WPCA members and residents of the Woodley Park Historic District for their review in advance of the fall WPCA membership meeting.

g) 51st Birthday Party for WPCA – A proposal for a Woodley Park birthday event was proposed, but rejected.

h) JBG Update – John reported that in June, JBG submitted its PUD applications. The Office of Planning will write a report that will be submitted to the Zoning Commission, which will then consider whether to hold hearings on the proposals. John noted that the WPCA Board voted to oppose the PUD proposals. John and Lee Brian Reba reported that the ANC will meet later in the month to adopt a report to the Zoning Commission about whether it should consider the applications.

Lee Brian reported that the ANC3C Woodley Park commissioners would host a meeting to hear constituents' opinions of the proposal. July 20, 7:30 at Stanford.

A new JBG task force/committee was formed, which includes both Board members and non-Board members (Dave Abbey, Peter Brusoe, Bill Carroll, Susanne Goessing, John Goodman, Warren Gorlick, Mark Jacobson, Melissa Maxman, Jeff Myers, Wes Pickard, Leila Smith and Jim Symons).

i) Nominating Committee Update – Jessica reported that the Committee has identified candidates for all the positions that will be up for election in the fall, except for the slots of President and Vice President positions (though she has received expressions of interest from 5 members).

- j) Bylaws Committee Update -- Leila Smith reported on the first meeting of the committee. The meeting was productive, and much progress was made. The Committee will circulate a draft of the revised bylaws in track changes format to the Board no later than August 24, which will be considered by the Board at its September 7 meeting.
 - k) Membership Committee Update – Glenn Marcus reported that the membership committee had not met, but that there had been informal discussions of a website enhancements, mandatory dues, door-to-door solicitation, street solicitation, and tools used by other membership organizations.
- 6) New business
- a) Officer Fennell – Bill Menczer reported on the pending retirement of the local beat cop, Officer Robert Fennell. A letter of appreciation will be presented at the upcoming MPD awards banquet, along with a plaque. The Board approved an expenditure up to \$75. Peter. Warren, and Lee Brian will assist Bill in preparing the letter and purchasing the plaque.
 - b) Police Awards Banquet – Peter reported on the upcoming banquet. The WPCA will purchase a \$100 advertisement and purchase two tickets for WPCA Board members to attend the banquet.
 - c) Energy meeting – Stephanie will work with the Cleveland/Woodley Park Village to co-sponsor an energy conservation event in the area.
 - d) Fall Membership Meeting Planning – An October 26 membership meeting will be held at which time elections for Executive Committee vacancies will be held.
- 7) Updates from ANC – Lee Brian Reba reported on the loss of 4 parking spots in the area, the presence of a dumpster, the potential creation of a zone-3 only parking restriction on Hawthorne Street, and the fact that the Café Paradisio owner is selling the property, and the prospective owner apparently plans to go through with only part of the expansion plans that the current owner has proposed.
- 8) Updates from Council Member Cheh’s Office – No update.

Meeting was adjourned at 9:25 pm.

Woodley Park Community Association
 Treasurer Report For the Period of June 1 through June 30
 Submitted for Consideration on July 4, 2016

Account	Balances as of 06/30/2016	Balances as of 05/31/2016	Net Change	Major Notes
Bank of America Checking - 2797	13,080	14,502	(1,422)	4 checks totaling \$2,018.58; Transfer from Paypal into account of \$596.20
Bank of America Savings - 8372	17,463	17,123	340	8 donations
Bank of America CD - 3296	14,053	14,052	1	No change
PayPal	384	596	(212)	\$395 in donations (8 total donations less \$11 in fees) plus transfer to checking account of \$596.20
Total Balances	44,980	46,273	(1,293)	

<u>Checks Written To:</u>	<u>Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Purpose</u>
William Menczer	8-Jun	\$74.61	1235	Picnic
Peter Brusoe	9-Jun	\$43.97	1232	Appreciation Gift
David Ensign	13-Jun	\$1,300.00	1236	Picnic
Junk In the Trunk	14-Jun	\$600.00	1231	Bulk Waste Day

Call Box Financial Snapshot

Total Received	12,015	
Total Received but not deposited	-	
Total Pledged	250	Morais Family
Total Spent	7,225	
Total Obligated	6,225	
Proposed Scope Increase	1,160	Cost of longer lasting plaques
Gap/Amount to be funded by WPCA General Funds	(2,345)	To be capped per March 10th meeting at \$3,500 (incorrectly listed at \$3K on prior reports)

Woodley Park Community Association

Budget Vs. Actuals - FY 2016

As of June 30, 2016

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Total	FY 2016 Approved Budget	FY 2016 Budget Remaining	FY 2016 Current Forecast	FY 2016 Forecast Remaining
	Actuals	Actuals	Actuals	Actuals			Actual				
Revenue											
Sales	-	-	-	-	-	-	-	-	-	-	-
Interest income	1	1	1	-	-	1	4	10	6	8	4
Partner Contributions	-	-	-	250	-	-	250	240	(10)	250	-
Major Gifts/Bequests	-	-	-	-	-	-	-	-	-	-	-
Restricted Contributions	-	3,500	2,125	250	500	-	6,375	5,625	(750)	6,625	250
Membership Donations	25	1,200	395	1,155	155	735	3,665	6,000	2,335	6,000	2,335
Total Revenue	26	4,701	2,521	1,655	655	736	10,294	11,875	1,581	12,883	2,589
Expenses											
Acorn	-	-	-	-	-	-	-	3,216	3,216	1,608	1,608
Summer Picnic	-	-	-	-	-	1,375	1,375	2,000	625	1,375	-
Call Box	-	-	-	500	-	-	500	7,805	7,305	7,805	7,305
Holiday Party	-	-	-	-	-	-	-	200	200	200	200
Wild Apricot	-	-	-	-	-	-	-	420	420	420	420
Spring clean-up day	-	-	-	-	387	600	987	1,000	13	987	-
Copies	-	-	-	-	416	-	416	200	(216)	416	-
Other Events	-	-	-	-	-	-	-	-	-	-	-
Paypal Fees	1	29	9	17	5	11	72	70	(2)	150	78
Membership (postage, possible software Mailbox (keys, other)	-	-	-	-	-	-	-	25	25	25	25
Membership dues, DC registration	-	-	-	-	-	-	-	-	-	-	-
Insurance (D&O, Liability, Fidelity, E&O)	-	-	-	-	-	-	-	200	200	200	200
Miscellaneous contributions and gifts	-	-	-	-	-	44	44	2,500	2,500	2,500	2,500
Donations to other organizations	-	-	-	-	-	-	-	400	356	400	356
Internet hosting expenses	-	-	-	56	-	-	56	7	(49)	56	-
Contingency Costs/Miscellaneous	-	-	60	100	-	-	160	100	(60)	200	40
Reporting Discrepancy	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	1	29	69	673	808	2,030	3,609	18,143	14,534	16,341	12,732
Operating Income (Loss)	25	4,672	2,452	982	(153)	(1,294)	6,685	(6,268)		(3,458)	
Beginning Fund Balance	38,295	38,320	42,992	45,444	46,426	46,273	38,295	38,295		38,295	
Ending Fund Balance	38,320	42,992	45,444	46,426	46,273	44,980	44,980	32,027		34,837	